



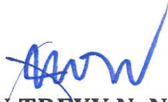
13 January 2025

INVITATION FOR PROPOSALS

The Philippine Department of Tourism-Korea requires a reliable travel agency to manage air ticketing and accommodation arrangements for the production team of the K-drama series *Boyfriend on Demand*, which will be filmed in Cebu, Philippines from February 6 to 15, 2025. The production team consists of sixty-five (65) members, including actors and actresses.

Interested companies may quotations following the attached Terms of Reference on or before **20 January 2025, 2:00 PM** to:

Philippine Department of Tourism-Korea
Suite 801, President Hotel, Euljiro 16
Jung-gu, Seoul 04533 Korea
Tel no: (02) 598-2290 Fax: (02) 318-0520
Email: pdot@philippinetourism.co.kr


JOHN TREXY N. NOVEROS
Foreign Tourism Officer
PDOT-Korea



TERMS OF REFERENCE

I. PROJECT TITLE	: Location Shooting for The Korea Drama Series ‘Boyfriend on Demand’
DATE	: February 6-15, 2025
VENUE	: Cebu, Philippines
ITEM	: Travel Agency

II. BACKGROUND

The Philippine Department of Tourism-Korea (PDOT-Korea) is seeking a reliable travel agency to manage air ticketing and accommodation arrangements for the production team of the K-drama series *Boyfriend on Demand*, which will be filmed on location in Cebu, Philippines from February 06 to 15, 2025.

III. PURPOSES/OBJECTIVES

DOT-Korea is in need of the services of a well-experienced professional travel agency. An agency with previous experience with the Department on similar projects in Korea will be an advantage.

IV. SCOPE OF WORK/DELIVERABLES

A. ROUNDTrip AIRLINE TICKETS

- Must be a full-service carrier with direct flights from Incheon to Cebu and vice versa
- Must include one (1) 7-10kg carry-on and one (1) 20-23kg check-in luggage per pax per way

	No. of Pax	Route Flight Date & Time	
Business Class	2	Incheon to Cebu Feb 6, 2025, ETD18:50PM/ETA 22:25PM	Cebu to Incheon Feb 15, 2025, ETD 00:10AM/ETA 05:35AM
	1	Incheon to Cebu Feb 7, 2025, ETD18:50PM/ETA 22:25PM	Cebu to Incheon Feb 11, 2025, ETD 00:10AM/ETA 05:35AM
	4	Incheon to Cebu Feb 7, 2025, ETD18:50PM/ETA 22:25PM	Cebu to Incheon Feb 14, 2025, ETD 00:10AM/ETA 05:35AM
	1	Incheon to Cebu Feb 7, 2025, ETD18:50PM/ETA 22:25PM	Manila to Incheon Feb 18, 2025, ETD 23:20AM/ ETA 04:20AM
Economy Class	4	Incheon to Cebu Feb 3, 2025, ETD18:50PM/ETA 22:25PM	Cebu to Incheon Feb 15, 2025, ETD 00:10AM/ETA 05:35AM
	24	Incheon to Cebu Feb 6, 2025, ETD18:50PM/ETA 22:25PM	Cebu to Incheon Feb 15, 2025, ETD 00:10AM/ETA 05:35AM
	14	Incheon to Cebu Feb 7, 2025, ETD18:50PM/ETA	Cebu to Incheon Feb 14, 2025, ETD 00:10AM/ETA

		22:25PM	05:35AM
	15	Incheon to Cebu Feb 7, 2025, ETD18:50PM/ETA 22:25PM	Cebu to Incheon Feb 15, 2025, ETD 00:10AM/ETA 05:35AM

B. ACCOMMODATION - Accommodation should be in a single 5-star hotel located in Mactan, Cebu around 20~25 minutes from and to the Mactan Cebu International Airport, and beach front hotel

Room	Check in	Check out	No. of Rooms
Suite -72 sqm / 775 sqf -With private balcony and bathtub -With breakfast -Access to pool -Free Wifi	Feb 7, 2025	Feb 13, 2025	4
Deluxe Twin -34 sqm / 365 sqf -With breakfast -Free Wifi	Feb 6, 2025	Feb 14, 2025	18
	Feb 7, 2025	Feb 13, 2025	7
	Feb 7, 2025	Feb 14, 2025	8
Single -34 sqm / 365 sqf -With breakfast -Free Wifi	Feb 6, 2025	Feb 14, 2025	9
	Feb 7, 2025	Feb 14, 2025	3

VI. TIME FRAME AND DOCUMENTARY REQUIREMENTS

All interested parties are to submit the following documents on or before **January 20, 2025**.

1. Quotation
2. Company Registration
3. Company Profile

After completing all flight and accommodation bookings, the following documents must be submitted:

4. Certification of the issuance of the air tickets/boarding passes or any proof of boarding of passengers and booking confirmation or portfolio for the hotel accommodation

Time Frame:

- | | |
|--------------------|---|
| - January 20, 2025 | Deadline for Submission of quotation |
| - January 20, 2025 | Evaluation of proposed quotations |
| - January 21, 2025 | Issuance of Notice of Award and Notice to Proceed |

VI. BUDGET

The budget allocation for the event is **PHP 7,450,000.00**

VIII. MODE OF PAYMENT

Payment of services will be based on agreed payment terms between PDOT-Korea and travel agency. Payment is to be released after the company's submission of the invoice with the corresponding deliverables and PDOT-Korea's issuance of certification that deliverables are complete and acceptable.